

A COVER LETTER

Dear Officer,

I am a person who likes to help others very much. Whenever I see those elderly people who have trouble moving because of their age, or because of congenital or acquired disabilities that make it difficult for them to live the life they want, I always want to help them. Therefore, I want to join your respected organization to support and assist them.

In the past, I engaged in Housekeeping and Catering work in hospitality industry, I think these work experience can help me better take after others. Moreover, I completed my placement in Ozcare Bakhita Villa Residential aged care facility in Oxley, worked as personal care worke. The placement not only makes me acquire a lot of practical experience and skills in the real work environment, and also reinforce my determination that to help more people in need.

Thank you very much.

Best Regards Yang Liu

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